

Dear SBHS Parents,

With an abundance of caution in light of the coronavirus, or COVID-19, we are cancelling all field trips, travel, and large public gatherings planned for SBHS from now until Spring Break (*Spring Break is March 23 – April 6*).

1. **Field Trip Refunds** - You will be reimbursed for all field trip fees paid. Card payments will be refunded to the card used to make the payment. For refunds on payments made in cash, bring your cash receipt to the front office.
2. **Event/Activities Postponements** - Dance Festival 2020 is postponed until we return from Spring Break. Ticket-holders should keep their tickets and use them for the rescheduled date.

Additionally, the Black History Month Contest reward trip to Washington, D.C. and Fun Day Party for K-3 students have been postponed. Rescheduled dates will be announced shortly after Spring Break.

3. **At-Home Lessons** - In the event of a school closing, SBHS teachers will broadcast live and recorded classroom lessons to any of your electronic devices, including cell phones, tablets, laptops, and computers. Students in grades 3-8 have been shown how to log in to join a live lesson. Tomorrow, you will receive easy instructions to follow – or your students can show you – on how to log into live lessons.

If you have any questions, contact your teachers on Remind. We will keep you updated as needed.

In the meantime, follow all safety practices suggested by your medical providers, such as **practicing good hygiene, washing hands regularly, covering coughs and sneezes, and avoiding handshakes and touching your face. Remember, 98% of all persons who have tested positive for COVID-19 recover from this infection.**

For more information about COVID-19, visit [www.cdc.gov](http://www.cdc.gov).

We are confident in the plans and procedures we are implementing to ensure the safety and well-being of all SBHS students and staff. We appreciate your cooperation as we work to keep you informed during this public health situation.

Sincerely,

JoAnne Woodard, PhD.  
Executive Director  
Sallie B. Howard School for the Arts & Education  
1004 Herring Ave., Wilson, NC 27893  
252-293-4150 (ph)  
[www.salliebhowardschool.com](http://www.salliebhowardschool.com)