



SALLIE B. HOWARD SCHOOL OF THE ARTS AND SCIENCE
CRAFTS & DÉCOR CLASS
2022-2023
MRS. SANTAMARIA



Welcome to Crafts class. This is going to be an exciting school year! I want to share with you and your parents the expectations for the class and explain some of the routines and processes we follow.

Expectations for students in the Crafts & Decor class:

1. Come to the classroom prepared to craft.

- a. Be worthy of trust in all endeavors.
- b. You control your path to success – follow the right directions!
- c. Actively participate each day.
- d. Complete projects on time.

2. Respect yourself. Respect others. Respect classroom and materials

- a. Treat each other with kindness.
- b. Treat your teacher, leaders, administrators, and staff with respect and courtesy.
- c. Follow directions.
- d. Be fair in all activities.
- e. Do not waste materials

3. Clean Up

- a. Keep your work area clean
- b. Put your materials away before the end of the class
- c. Help clean the classroom

4. Seek assistance when needed.

- a. Ask for help – you will be surprised how many people care about you.

5. Take responsibility for your actions – both good and bad.

- a. Be a good citizen. You have a job to do - do it well and you will be rewarded with self-respect and good grades.

HALLWAY PASSING TIME

Students have few minutes to change classes. Students may not loiter in the hallways or in the bathroom and must report directly to the Crafts classroom. Students who are late for class will be given a warning by the classroom teacher on the first offense; thereafter the second offense student will be given detention. Students who are chronically late for class will face disciplinary action. Students are not permitted to leave the classroom for any reason, only if they have emergencies or are called from the office to go home.



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CLASSROOM ACTIVITIES

All the student are expected to participate in daily research and hands on activities. Students will learn the fundamental areas of crafting techniques, through theory and practice of hand sewing, painting and exploring different materials like fabric, felt, foam, yarn, face paint, plastic and paper. The first quarter students will have a recycle unit to explore and reuse materials we will need some materials that you already have at home. Students are expected to help in all activities that involve the Crafts class. Sometime students will have to stay after school to help to decorate events or to finish incomplete projects. Students are also expected to take notes, keep a journal, have written tests, and present completed projects to the class.

FIELD TRIPS

Please be attentive to the notes that will be sent with the information.

BEHAVIOR PLAN FOR THE ARTS AND CRAFTS CLASS

RULES

Classroom rules

1. NO disrespect
2. NO talking during instruction
3. No food, drinks and gum
4. NO unauthorized jackets
5. NO electronics
6. No inappropriate touching
7. NO bullying
8. No profanity
9. Wear a face mask

CONSEQUENCES

Consequences are stated in the school contract and class contract please read them, signed and initial to make sure that you read the contract.

GRADING SYSTEM

30% Project Research/Writing Activities

30% Class work

40% Finished projects/Test

**IMPORTANT:* low grades in the arts classes disqualify students of the A/B Honor Roll.



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SUPPLIES, MATERIALS, AND CLOTHING

The classes do not require special clothing but I strongly recommend the students to wear aprons to protect their clothes when we are working with paint, classes will include painting and gluing activities.

A \$25 fee will be required for the class materials.

MATERIALS FOR EVERYDAY CLASS (Students need to bring these materials to school)

- One composition book, black pen, pencils
- Ruler
- Small glue gun and bags of glue sticks for glue gun as needed (2nd and 3rd grade small low temp glue gun) (4th and 5th grade, middle school high temp glue gun)
- Small Scissors for fabric
- Black permanent markers
- Needles for hand sewing.
- Small sewing kit
- Set of paint brushes

I will also ask for some recycled materials trough out the year, please help your child to find these materials and to bring it to the school on time.

We look forward to a wonderful year making crafts! Please call me if you have any questions.

Let the fun begin!

Mrs. Santamaria
252 293-4150
asantamaria@sallieb.net



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Student's / Parents Commitments: (Parents please put your initial on each line
I fully commit to SBH Crafts class in the following ways:

- I will be in my seat on time, quiet and ready to listen and learn.
- I will remain focused throughout the class period.
- I will apply myself on projects to the best of my ability.
- I will pay a fee of \$25.00 for some class materials.
- I will bring all materials needed for these class (please see the everyday list materials)
- I will always work, think, and behave in the best way.
- I will raise my hand and ask questions in class if I do not understand something.
- I will complete all my projects on time.
- I will remain after school if my projects are not neat, complete, or well done.
- I will also stay after school as required if we have special activities and my help is needed.
- I will accept corrections to improve my work. (corrections and feedback will be given during class)
- I will always make myself available to help my teacher and classmates for special events.
- I will always behave in order to protect the safety, interest, and rights of all individuals. in the classroom. This also means that I will always listen to my classmates and respect everyone in the class.
- I will not bring food to class.
- I will not bring electronics to class. (cellphone)
- I will be present for the Arts Gala, to present my work to the best of my ability. (Students will be graded during the Art Gala on presentation, complete work, and work display. These grades will be entered as test grades if students are absent their grade is going to be a 0)
- I will clean up after myself at the end of class.
- I agree to respect the materials provided for my use by not wasting, damaging, or misusing them. I understand that misuse refers to the use of materials that I have not been given to use or using the materials as toys, projectiles, or weapons or using materials to create items other than those assigned.
- I agree that I must only work on assignments for the class that I am in when I am in it. I understand that if I am caught working on other assignments, I will have that assignment taken away by Mrs. Santamaria and will not receive it back.
- I am responsible for my own behavior.

Student name: _____

Student Signature: _____ Date _____

Parent Signature: _____ Date _____



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This signed document, is due by the first Friday of classes. If it is not turned in by then, the student must see Guidance to make alternate scheduling arrangements or see Mrs. Torres to discuss the aspects of the contract that are posing the issue with compliance.

Thank you!

Supplies

- **One composition book, pencils, black pens**
- **Small glue gun and 3 bags of glue sticks (for glue gun)**
- **Glue sticks**
- **Fabric Scissors**
- **Black permanent markers.**
- **Needles for hand sewing.**
- **Sewing kit**
- **Paintbrushes kit**

I will also ask for some recycled materials trough out the year like cereal boxes or plastic bottles, please help your child to find these materials.

Please send \$ 25 fee.



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STUDENT SAFETY CONTRACT

I, _____, a student at Sallie B. Howard School, have thoroughly read the Arts Conduct Rules and do hereby agree to follow all rules and procedures given therein. I will conduct myself in a safe and conscientious manner in the classroom. I will not perform any unauthorized procedures. I understand that misbehavior in the class or failure to follow safety procedures could cause a serious accident. I further understand that a violation of these rules could result in me not being allowed to participate in future activities.

Student Signature _____

Date: _____

PARENT/GUARDIAN CONTRACT

I, _____, parent (or guardian) of _____, have read the Arts Safety and Conduct Rules. I understand the importance of safety and Conduct Rules in the Arts classroom, and I will encourage my son or daughter to abide by the classroom safety rules and procedures. I give my permission for my child to participate in this program.

Parent/Guardian Signature _____

Parent's Email: _____

Parent's Email: _____

Date: _____